

## KENORA URBAN TRAILS COMMITTEE MEETING MINUTES

**Date:** Feb, 8, 2011 **Time** 8 a.m. **Location** Operations – Training Room

Special Guests		
Attendance		
Barb Manson	Dan Essery	Barry Corbett
Judy Underwood	Diane Pelletier	Sharon Smith
Jeff Wykes	Penny Beal	
Regrets		
Dave Schwartz	Heather Paterson	Jennifer Findlay
Ren Amell	Steve Mastromatteo	Lisa Yeomans

#	Responsibility	Item	Due Date	Status
			2010	
1	Barb/Sharon	Grand Opening Ceremony – Mink Bay Bridge	Spring 2011	
2	Barb	Accessible picnic table – Rotary Way – Spring 2011 installation.	Spring 2011	
3	Judy/Barb	Update and review power point presentation – talking DVD	Mar. 2011	
4	Barb	Bench donation from Kenora Comm. Foundation – Rat Portage Trail – ordered with spring installation	Spring 2011	
5	Barb	Meet with Rick Perchuk to discuss Year Round Trails	Feb. 2011	<b>DONE</b>
6	Dan/Barb	Research – Material for Historical Plaques – Rat Portage Trail	Feb. 2011	<b>DONE</b>
7	Penny/Barb	Research – Material for Historical Plaques – Rabbit Lake Trails	Mar. 2011	
8	Ren/Barb	Trail Inventory – of all trails	Apr. 2011	
9	Barb	Bylaw – Non-Motorized Trails	Mar. 2011	
10	Dan/Barb/Diane	Apply for MNR funding for Rat Portage Trail.	Feb. 2011	
11	Barb/John D.	Signage – new feeders Mink Bay & Laurenson’s Creek Trails, move other signs & order Laurenson’s Creek Trail historical signs	Spring 2011	
12	Dave	Bicycle Route Sub-Committee - Report	Mar. 2011	
13	Jennifer	Revisions to literature review - Cross Cultural Trail Development – to present at next Trail Meeting	Feb. 2011	<b>DONE</b>
14	Barb	Cultural Landscape Designation – Mink Bay Trail	Mar. 2011	

## **MEETING NOTES**

### **CALL TO ORDER**

Diane Pelletier called the meeting to order at 8:05 a.m.

### **DECLARATION OF PECUNIARY INTEREST**

None declared.

### **ADOPTION OF MINUTES**

Moved by Dan Essery and seconded by Judy Underwood to accept the Minutes of the January 11, 2011 Kenora Urban Trails Meeting.

### **PRESENTATION**

Tunnel Island Literature Paper – CURA Student – Paper received, Committee to review.

### **ADMINISTRATION**

#### Bicycle Sub-Committee

Dave sent the Bicycle Sub-Committee update. A mission statement has been developed. Presentation to Council is being developed. Aiming to complete signed route from Beach Road to the Kenora Tourist Centre. Looking for possible fund-raising opportunities. Developing ride maps to be available this year.

#### Walking Trails By-law

A trail by-law is being developed which will include usage designation for each trail. The draft by-law was submitted to the Committee for review. Barb to make changes and bring back to Committee for final approval.

### **DEVELOPMENT OF TRAILS**

#### Beaches, Parks & Trails Development- Update

On Tuesday, Feb. 22<sup>nd</sup> at 4 p.m. Mike Scatliff, Consultant to make presentation to new Council on the Beaches, Parks & Trails Report.

#### Mink Bay Trail

- Barb brought forward a discussion on the removal of old cars by the City Operations Dept. on the south/west end of the Mink Bay area. A path/road would be built to access the area, it would be beautified after removal and a parking lot would be constructed at the Trail Head. The Committee had no real concerns as long as the Ministry of the Environment was contacted and approval received. Would like more information if this proceeds.
- The grand opening of the Mink Bay Bridge and two new feeder trails – Mink Rapids Trail and Slabtown Way to be planned for April or May of 2011.
- Mink Bay – Cultural Landscape Heritage Designation – Barb has almost completed the request for designation. It will be presented

to the Trails Committee for approval and then proceed to the Heritage Committee and then Council for final approval.

#### Rat Portage Urban Trail

- Barb & Dan researched for historical information about this trail and the Historical Signs (2) will be ordered by Barb.
- Development of Laurenson's Creek Trail to begin in the spring. In-kind support has been offered by Professional Tree Service, Jeff Chain sawing Service and the M.N.R. Fire Crew for this trail development.

#### Rabbit Lake Trail – Phase II

Barb & Penny to research historical information about this trail.  
Development of Phase II of the Rotary Way Trail to begin in the spring.

### **SIGNAGE**

#### Directional Signage

Mink Bay Directional signage has been placed, some signs to be moved, not in location requested. Rat Portage Urban Trail signs to be placed in the spring.

Mink Bay – Feeder Trail Signs – Barb to order and have placed in the spring. (Mink Rapids Trail & Slabtown Way)

Rat Portage Feeder Trail Signs – Barb to order and have placed in the spring. (Laurenson's Creek Trail)

### **PROMOTION**

#### Trails Power Point Presentation

Power point presentation was updated by Judy and Barb. To research making a DVD – phase over (talking DVD). Arrangements to be made to make a presentation to the new Council with the DVD at the same time the Trail Bylaw will be introduced, possibly April, 2011.

### **FUNDING**

Update – Grants:

Trillium Grant - Phase II – Rabbit Lake Trail – \$68,000 Grant approved by the Ontario Trillium Foundation.

Kenora Rotary – President's Project - Barb applied for a \$10,000 President's Project grant towards the Rabbit Lake Trail – Phase II project. No reply as of yet.

Kenora Community Foundation Grant – Barb applying for this grant towards the Rabbit Lake Trail – Phase II. Kenora Association for Community Living will allow us to use their charitable registration number.

MNR Funding – Barry Corbett from the MNR attended the meeting to discuss this funding opportunity, possible discontinuation of the CFWIP funds and a possible funding opportunity from left over funds. Barry to contact Barb to discuss further.

N.W. Health Unit – Judy Underwood announced that the N.W. Health Unit

will donate \$500.00 towards the Laurenson's Creek Trail development.

**NEXT MEETING DATE:**

Tuesday, March 1, 2011 – 8 a.m. – Operations Training Room